

Palos Verdes Peninsula Unified School District

Board of Education Regular Meeting

May 24, 2017

Malaga Cove Administration Center

375 Via Almar

Palos Verdes Estates, CA 90274

Closed Session - 5:00 p.m.

Open Session - 6:30 p.m.

A. 5:00 p.m. - Call to Order

A.1. Public Comment on Closed Session Items

The public will be given the opportunity to address the Board on closed session agenda items. Remarks shall be limited to three minutes per person. The Board reserves the right to limit public comment beyond a total of fifteen minutes per agenda item.

B. Recess to Closed Session

B.1. Conference with Labor Negotiator

Agency Designated Representative: Matthew Horvath

Employee Organizations: PVFA and CSEA Chapter 123

Unrepresented Employees:

Superintendent of Schools

Deputy Superintendent

Associate Superintendent, Business Services

Assistant Superintendent, Educational Services

Assistant Superintendent, Human Resources

Executive Director, Secondary Education

Director, Curriculum and Instruction

Director, Fiscal Services

Director, Food Services

Director, Information Systems

Director, Maintenance and Operations

Director, Purchasing

Director, Special Education and Pupil Personnel Services

Assistant Director, Fiscal Services

Coordinator, BTSA

Coordinator, Human Resources

Coordinator, Student Services

High School Principal

Intermediate Principal

Elementary Principal

Associate Principal

Assistant Principal

Operations Supervisor
Administrative Assistant
Human Resource Specialist
Secretary, Executive
Secretary, Administrative
Secretary, Financial/Accounting
Preschool Site Supervisor

B.2. Public Employee Discipline/Dismissal/Release

B.3. Conference with Legal Counsel - Anticipated Litigation

Denial of Claim per Subdivision (b) of Government Code Section 54956.9 and 945.6

Case Number APD 1703458

B.4. Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to subdivisions (d)(2) and (e)(2) of Government Code Section 54956.9: 1 case. Facts and circumstances withheld due to student privacy rights pursuant to 20 U.S.C.A. 1232g (FERPA) and Education Code Section 49060 et seq.

B.5. Conference with Legal Counsel - Existing Litigation

OCR Case No. 09-15-1136 [Government Code Section 54956.9(c) & (d)(1)]

B.6. Conference with Legal Counsel - Existing Litigation

Significant exposure to litigation pursuant to subdivisions (d)(2) and (e)(2) of Government Code Section 54956.9. Facts and circumstances withheld due to student privacy rights pursuant to 20 U.S.C.A. 1232g (FERPA) and Education Code Section 49060 et seq.

OAH Case No. #2017021195

C. Reconvene to Open Session - Estimated Time 6:30 p.m.

D. Pledge of Allegiance to the Flag

E. Report of Board Action Taken in Closed Session

F. Approval of Agenda

F.1. Approval of the Regular Board of Education Meeting Agenda for May 24, 2017

That the Board approve the agenda for the Regular Board of Education Meeting of May 24, 2017.

G. Public Communications

G.1. Public Comment on Open Session Agenda Items

The public will be given the opportunity to address the Board during each agenda item. Remarks shall be limited to three minutes per person. The Board reserves the right to limit public comment beyond a total of fifteen minutes per agenda item.

H. Approval of Minutes

H.1. Approval of the Regular Board of Education Meeting Minutes for April 26, 2017

That the Board approve the minutes for the Regular Meeting of April 26, 2017, as presented.

H.2. Approval of the Special Board of Education Meeting Minutes for May 10, 2017

That the Board approve the minutes for the Special Meeting of May 10, 2017, as presented.

I. Board President Announcements

I.1. Recognition of 2016-17 Student Board Members

J. Report of Student Board Members

K. Special Reports

K.1. Presentation on Capitol Convoy

Presented as an information item. No action required.

K.2. Grant Presentation - Peninsula Committee Children's Hospital Los Angeles and Announcement of Winners for the Portuguese Bend Horse Show Poster Contest

K.3. Palos Verdes Peninsula Unified School District's 2015-18 Educator Effectiveness Funds (EEF) Plan Update

Present as an information item. No action required.

L. Consent Calendar

L.1. Human Resources

L.1.a. Personnel Assignment Orders and Other Personnel Action

That the Board of Education approve and/or ratify the Administrative, Certificated and Classified Assignment Orders, Cornerstone @ Pedregal consultant, Montemalaga Elementary consultants, Palos Verdes Peninsula High consultant, Student Services consultant and Rancho Vista Elementary consultant.

L.1.b. Student Field Placement Agreement for Clinical and Graduate Nursing Programs with California State University, Long Beach

That the Board of Education approve the Agreement with California State University, Long Beach for the assignment of university students, enrolled in the clinical and graduate nursing programs, to schools in the District for the term of May 25, 2017 through May 24, 2022.

L.2. Educational Services

L.2.a. Agreement for 2016-17 Services of Nonpublic, Nonsectarian School and Agency Services for TK-12th Grade

That the District enter into an agreement with the designated nonpublic schools and agencies for the purpose of providing special education and related services for TK-12th grade students for the 2016-17 school year because the student's special education needs cannot be met within the District.

L.2.b. Acceptance of The Metropolitan Water District of Southern California Community Partnering Program (CPP) 2016/17 Sponsorship Award - Palos Verdes High School

That the Board accept The Metropolitan Water District of Southern California Community Partnering Program (CPP) 2016/17 Sponsorship Award for Palos Verdes High School in the amount of \$2,000.

L.2.c. Approve the Submission of the Library Services and Technology Act Grant – Pitch-an-Idea – Palos Verdes Peninsula High School - 2017-2018

That the Board approve the submission of the Grant to the Library Services and Technology Act Grants – *Pitch-an-Idea* by PV Peninsula High School for the 2017-18 school year.

L.2.d. Authorization of 2017-18 Designation of California Interscholastic Federation (CIF) Representatives

That the Board approve the designation of Mr. Brent Kuykendall and Mr. Wendell Yoshida (Principal and Athletic Director, Palos Verdes Peninsula High School) and Dr. Charles Park and Mr. Brian Shapiro (Principal and Athletic Director, Palos Verdes High School) as California Interscholastic Federation (CIF) voting representatives for the 2017-2018 school year.

L.2.e. Authorization for Overnight/Out-of-State Field Trip – PVPHS – Technology Student Association (TSA) – Tests of Engineering Aptitude, Mathematics, and Science (TEAMS) National Competition – Orlando, Florida – June 21-25, 2017

That the Board approve the proposed overnight out-of-state field trip to the Technology Student Association (TSA) Tests of Engineering Aptitude, Mathematics, and Science (TEAMS) National Competition in Orlando, Florida, from June 21-25, 2017, involving individual Science and Engineering finalists from Palos Verdes Peninsula High School.

L.2.f. Authorization for Overnight Field Trip – PVHS Varsity and JV Song & Cheer Teams - The Spirit Consultants (TSC) Dance Camp – Riverside, California – July 21-23, 2017

That the Board approve the proposed overnight field trip involving the PV High School Varsity and JV Song and Cheer teams to participate in the Spirit Consultants (TSC) Summer Dance Camp at the Riverside Convention Center in Riverside, California, from July 21-23, 2017.

L.2.g. Authorization for Overnight Field Trip – PVPHS – Associated Student Body (ASB) Leadership Camp – Running Springs, California – September 9-10, 2017

That the Board approve the proposed overnight field trip for PV Peninsula High School Associated Student Body (ASB) leadership team to participate in a Leadership Camp at Running Springs, California, from September 9-10, 2017.

L.2.h. Authorization for Overnight/Out-of-State Field Trip - PVHS – Journalism Education Association/National Scholastic Press Association (JEA/NSPA) - Dallas, Texas - November 16-19, 2017

That the Board approve the proposed overnight/out-of-state field trip to the Journalism Education Association/National Scholastic Press Association (JEA/NSPA) National Convention in Dallas, Texas, from November 16-19, 2017, involving students in the PVHS *Point* journalism program.

L.2.i. Approval of Proposed Overnight Field Trips for 2017-18 - Grade 4 (California History) & Grade 5 (Outdoor Science School)

That the Board approve the proposed overnight field trips at various locations, involving fourth grade classes (California history) and fifth grade classes (Outdoor science school) for 2017-18.

L.2.j. Authorization for Out-of-State Conference Attendance – PVPHS – College Board 2017 AP Reading for Environmental Science - Cincinnati, Ohio – May 30-June 9, 2017

That the Board approve the proposed out-of-state conference for Mr. Ben Smith to Cincinnati, Ohio, from May 30-June 9, 2017, to participate in the College Board AP Reader for Environmental Science.

L.3. Business Services

L.3.a. Student Accident Insurance for 2017-18 School Year

That the Board authorize distribution of information regarding student accident insurance underwritten by BCS Insurance Company and administered by Meyers-Stevens & Toohey & Co., Inc., to all schools of the District for those students desiring or needing student accident insurance for the 2017-18 school year.

L.3.b. Purchase Order Report

That Purchase Order numbers 103100 through 103298 issued from the General Fund; Adult Education; Miraleste Early Learning Academy (MELA), Valmonte Early Learning Academy (VELA) and Sunrise, PV Kids' Corner; Print Shop and Special Reserve for Capital Outlay in the total amount of \$1,020,369.46 be approved and/or ratified.

L.4. Fiscal Services

L.4.a. Memberships in Associations, Organizations and Societies for 2017-18

That the Board approve District/School membership in associations, organizations and societies for 2017-18, as presented.

L.4.b. Acceptance of Gifts

That the gifts of materials, supplies and \$185,964.67 in cash received April 5, 2017 through May 9, 2017, be accepted, as presented.

L.4.c. Warrant Report - April 2017

That the Board approve the warrants issued from the various funds in the amount of \$9,518,104.45, as presented.

L.5. Technology

L.5.a. Software Purchase Symantec Endpoint Protection

That the Board of Education approve the purchase of a 3-year software license agreement for Symantec Endpoint Protection from CDW Government for a term ending June 30, 2020.

M. Report of Superintendent

N. Report of Southern California Regional Occupational Center Representative

O. Report of PVPUSD Technology Advisory Committee Representatives

P. Report of the PVPUSD Curriculum Advisory Committee Meeting

Q. Report on Facility Master Plan Progress

R. Public Communications

R.1. Public Comment on Non-Agenda Items

The public will be given the opportunity to address the Board at this time on topics not listed on this agenda. Remarks shall be limited to three minutes per person. The Board reserves the right to limit public comment beyond a total of fifteen minutes per agenda item. The Board cannot engage in public discussion during this portion of the agenda due to the Ralph M. Brown Act (Government Code Sections 54950 – 54963).

S. Budget

S.1. 2016-17 Budget Revision – Unrestricted General Fund 01.1 (BA020)

That the Board approve Budget Summary BA020, and related cash transfers, for the Unrestricted General Fund 01.1 by decreasing budgeted revenues and transfers in by \$469,743 and by decreasing budgeted expenses and transfers out by \$1,560,987, for an increase to the ending fund balance of \$1,091,244.

S.2. 2016-17 Budget Revision – Restricted General Fund 01.3 (BA021)

That the Board approve Budget Summary BA021, and related cash transfers, for the Restricted General Fund 01.3 by decreasing budgeted revenues and transfers in by \$251,296 and by decreasing budgeted expenses and transfers out by \$1,240,031, for an increase to the ending fund balance of \$988,735.

S.3. 2016-17 Budget Revision – Cafeteria Fund 13.0 (BA022)

That the Board approve Budget Summary BA022, and related cash transfers, for the Cafeteria Fund 13.0 by increasing budgeted revenues and transfers in by \$180,887 and by increasing budgeted expenses and transfers out by \$180,887, with no change to the ending fund balance.

S.4. 2016-17 Budget Revision – Special Reserve for Non-Capital Outlay Fund 17.1 (BA023)

That the Board approve Budget Summary BA023, and related cash transfers, for the Special Reserve for Non-Capital Outlay Fund 17.1 by increasing Local Revenue in by \$15,638, for an increase to the ending fund balance of \$15,638.

S.5. 2016-17 Budget Revision – Special Reserve for Capital Outlay Fund 40.0 (BA024)

That the Board approve Budget Summary BA024, and related cash transfers, for the Special Reserve for Capital Outlay Fund 40.0 by increasing budgeted expenditures and transfers out by \$340,992, for a decrease to the ending fund balance of \$340,992.

S.6. 2016-17 Budget Revision – Other Enterprise Fund 63.0 (Child Care) (BA025)

That the Board approve Budget Summary BA025, and related cash transfers, for the Other Enterprise Fund 63.0 (Child Care) by increasing budgeted revenues and transfers in by \$39,469 and by increasing budgeted expenses and transfers out by \$113,106, for an increase to the ending fund balance of \$152,575.

S.7. 2016-17 Budget Revision – Other Enterprise Fund 63.2 (Early Learning Academies) (BA026)

That the Board approve Budget Summary BA026, and related cash transfers, for the Other Enterprise Fund 63.2 (Early Learning Academies) by decreasing budgeted revenues and transfers in by \$13,356 and by increasing budgeted expenses and transfers out by \$297,201, for a decrease to the ending fund balance of \$261,902.

S.8. 2016-17 Budget Revision – Other Enterprise Fund 63.4 (Print Shop) (BA027)

That the Board approve Budget Summary BA027, and related cash transfers, for the Other Enterprise Fund 63.4 (Print Shop) by increasing budgeted revenues and transfers in by \$4,620 and by increasing budgeted expenses and transfers out by \$15,099, for a decrease to the ending fund balance of \$10,479.

S.9. 2017-18 Preliminary Budget #2

That the Board review Preliminary Budget #2 and provide direction to staff, as necessary.

S.10. Resolution No. 30 – 2016/17, Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2017, 2018 and 2019, and Authorizing Execution and Delivery of Related Documents and Actions

That the Board adopt Resolution No. 30 - 2016/17, Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2017, 2018 and 2019; and Authorizing Execution and Delivery of Related Documents and Actions.

T. Discussion/Action

T.1. Approval of 6-8 English-Language Arts Adoption: McGraw Hill Education: StudySync

That the Board approve the recommendation to adopt McGraw Hill Education: *StudySync* program for use in 6-8 English-Languauge Arts classrooms beginning in the 2017-18 school year.

T.2. Palos Verdes Peninsula Unified School District’s Three-Year Draft of the 2017-18, 2018-19 and 2019-20 Local Control and Accountability Plan (LCAP)

Presented for discussion. No action required.

T.3. Notice of Disposition of Obsolete Instructional Materials

That the Board authorize the District to take actions necessary, after the sixty day notice, to donate or dispose of instructional materials, as presented.

T.4. California State Senate Bill 328 (Portantino)

That the Board authorize the Superintendent of Schools to author letters to State Senator, Ben Allen, and State Assemblyman, Al Muratsuchi, indicating an opposition position to Senate Bill 328.

T.5. Rejection of Claim – District Employee

That the claim for damages, dated March 16, 2017 and received by the District on March 16, 2017, from District employee, Vito Rallo, be rejected and that the claimant be notified of this action as specified under *Government Code* Section 945.6 et seq.

T.6. Revisions to the PVPUSD Board Policies and Administrative Regulations Manual – Presented for a First Reading

Presented for discussion/direction, as a first reading.

U. Facilities

U.1. Notice of Completion - Re-Roofing and Repairs at District Schools

That Bid Number DM-006.07.13.16 for Re-Roofing and Repairs at: Lunada Bay Elementary School – 520 Paseo Lunado, Palos Verdes Estates, CA 90274; Palos Verdes Intermediate School – 2161 Via Olivera, Palos Verdes Estates, CA 90274; Mira Catalina Elementary School – 30511 Lucania Drive, Rancho Palos Verdes, CA 90275; Miraleste Early Learning Academy/Elementary School – 6245 Via Canada, Rancho Palos Verdes, CA 90275; Cornerstone at Pedregal Elementary School – 6069 Grove Oak Place, Rancho Palos Verdes, CA 90275; Miraleste Intermediate School – 29323 Palos Verdes Drive East, Rancho Palos Verdes, CA 90275; Palos Verdes Peninsula High School – 27118 Silver Spur Road, Rolling Hills Estates, CA 90274; Ridgecrest Intermediate School – 28915 Northbay Road, Rancho Palos Verdes, CA 90275; and the Maintenance and Operations Center – 38 Crest Road West, Rolling Hills, CA 90274 be accepted as complete, that the District administration be authorized to file a Notice of Completion with the Los Angeles County Recorder's Office, and that the Board authorize \$874,000.00 as payment in full to Adele Construction, Inc.

V. Information

V.1. Sale and/or Disposal of Surplus Property

Presented as an information item. No action required.

W. Reports of Board Members

X. Adjournment

Individuals who require disability-related accommodations or modifications in order to participate in the Board meeting, including auxiliary aids and services, should contact the Superintendent in writing at 375 Via Almar, Palos Verdes Estates, CA 90274.

NOTE: Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Malaga Cove Administration Center, 375 Via Almar, Palos Verdes Estates, during regular business hours, 7:30 a.m. to 4:30 p.m., Monday – Friday.